

Danville Christian Academy  
Plan for Infectious Disease Control

Danville Christian Academy's Plan for Infectious Disease Control takes into consideration the school's existing safety and health procedures which are based upon advisories made by local, state, and federal health agencies such as the Health Department and Center for Disease Control. The school's process for responding to any infectious disease event will include the following basic practices:

1. DCA administration will work directly with community and state health officials to mitigate the adverse impact of a localized or pandemic event.
2. Roles and responsibilities of employees will be aligned with job assignments to ensure an effective mobilization of responses and resources (such as food services, student guidance services, public relations, and overall administration and decision making).
3. The DCA administration will ensure that key materials are accessible at all times to include:
  - a. The DCA Communication Plan to community partners, staff, students and parents,
  - b. School/site maps inclusive of the ventilation system, gas line control valves, and emergency systems,
  - c. Maintenance and inventory of supplies and equipment, and
  - d. Maintenance of current contact list for staff, parents, students, including directory information e-mail addresses when available.

The following plan was developed to assist DCA administration in appropriately preparing for and responding to the presence of infectious disease that has the potential to spread within the school community and beyond. The scope of an outbreak can range from a localized event, which would be something like the usual flu season that carries common influenza viruses from person to person, to a large scale pandemic. This plan addresses ways the school administration will quickly respond to any level event that requires a heightened level of surveillance and response on the part of the school. As is with all emergency plans, review and practice of the plan helps reduce the potential for fear and anxiety that could be felt by school staff and students in the case of an actual event.

This Plan for Infectious Disease Control is purposefully fluid allowing administrators flexibility to respond to a variety of situations from the annual flu season to a global pandemic such as Covid-19. The levels of the plan are as follows:

Level I – PREPAREDNESS (Direct In-Class Instruction)

Level II – MITIGATION AND PREVENTION of DISEASE (Direct in-Class Instruction at Alternate Locations)

Level III – CLOSURE of SCHOOL (Distance Learning)

## LEVEL I – PREPAREDNESS (Direct In-Class Instruction)

DCA administration will review the Plan for Infectious Disease Control at least annually and train the school's staff members each year. Information on generalized prevention activities will be provided via health related brochures to staff, families, and students at the beginning of each school year and again during key times as reminders for each individual to follow safe prevention steps. At a minimum the following prevention guidelines will be stressed with staff and students:

1. Supporting an annual influenza immunization by staff and students as deemed appropriate by individual employees and families.
2. Avoiding contact with individuals exhibiting flu-like symptoms or symptoms associated with other viral outbreaks.
3. Teaching and re-teaching of the active hand hygiene and the respiratory hygiene/ cough etiquette programs.
4. Avoiding situations that promote spreading of contagious illnesses, such as sharing eating utensils, drinking cups, etc.
5. Monitoring by teachers of students' prevention practices.
6. Promoting increased laundering of personal items by the students and staff.
7. Implementing effective daily custodial care of the building per the daily checklist/ protocol.

Teachers will consistently reinforce good personal hygiene practices with the students and will send home informational brochures as reminders of these steps.

DCA will perform the following actions in preparation for an infectious disease event:

1. Ensure the permanent inclusion of health supplies for the school that would assist the school in responding to a pandemic event: cleaning and disinfecting supplies, germicides, non-latex gloves, masks, hand-sanitizer, and dispensers.
2. Identify a seclusion room to isolate staff and students demonstrating flu-like symptoms. The faculty restrooms will be used by sick individuals, and will be immediately cleaned following.
3. Maintain an ample amount of the above supplies in the sick room or another designated location.
4. Update communication materials to include brochures on prevention hygiene including active hand-washing and cough/sneeze etiquette.
5. Maintain annual meeting with local health officials to establish lines of communication before an event occurs.



## LEVEL II – MITIGATION AND PREVENTION of DISEASE (Direct In-Class Instruction at Alternative Locations)

In all situations that involve concern about the spread of infectious diseases, the DCA school administration will communicate with and be advised by the local health officials. DCA will take into consideration recommendations for declaring and responding to any public health emergency, ranging from a localized outbreak to a global pandemic. When further social distancing is recommended, the alternative schedule will be implemented.

In the case of an alternate location schedule, the following steps will be implemented:

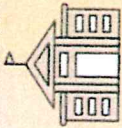
1. DCA administration will ensure that additional purchase and expansion of health resources is accomplished as required to the situation.
2. Teachers will provide additional student training on the prevention of diseases through personal hygiene practices. These practices will be consistently emphasized and become a part of daily curriculum and will provide critical information about any virus of concern, including the mechanisms for its transmission and basic prevention activities. Protocols for hand and respiratory hygiene will be emphasized daily and monitored.
3. Staff and the parents of our students will be asked to be on surveillance for recognition of symptoms in self and others. Understanding that a person who is infected may not show symptoms right away, staff and parents will be asked to look for other indicators and changes in behavior, such as a lack of appetite, complaints of not feeling well, and irritability.
4. Those staff or students who show signs of illness will be isolated in the sick room until they can return to their own home.
5. Employees and students will be expected to remain at home when they demonstrate symptoms of illness.
6. Individuals who are out of school due to the illness must be released by their health care provider to return to work or school.
7. DCA administration will implement the Building Sanitization Cleaning Plan which provides a higher standard of sanitization than the standard custodial plan via contractual cleaning services.
8. DCA administration will implement surveillance, including use of a Thermal Imaging Camera, to monitor all individuals' temperature upon entering the build.
9. During an event, DCA administration will determine the point at which all absences will be recorded as excused and students will be allowed to make up the school work missed.
10. DCA administration will determine when to restrict and/or cancel field trips or other school activities, or whether to restrict or limited public access to school activities.

### LEVEL III - CLOSURE of SCHOOL (Distance Learning)

During an outbreak of any contagious disease, the DCA administrator will maintain ongoing communication with the department of health and other public agencies as appropriate to the situation. During such critical times, the DCA head master is authorized to determine that the threat of an illness spreading through the school has risen to a level that merits school closure. The number of days the school needs to be closed in order to mitigate the spread of disease within the school will take into consideration the advisement of health authorities.


1. DCA administration will use the parent alert system to expedite communication about a school closure.
2. In collaboration with local health officials, DCA will be prepared to furnish contact lists of students to trace possible contacts with infected students and staff as needed.
3. During the period of school closure, the DCA administration will ensure that rigorous cleaning practices occur throughout the school facilities.
4. The symptoms of grief and trauma related to an outbreak will be addressed by the appropriate school and community support personnel as needed.
5. Individuals who contracted the disease must be released by their health care provider prior to return to work or school.
6. DCA administration will review and debrief the school's response to each emergency, critique its successes and shortcomings, and revise policies and protocols as necessary.



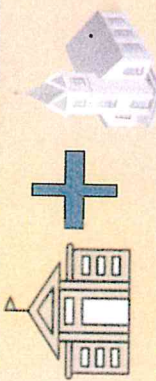


**Direct In Class Instruction**  
All students will attend in-class on-site instruction at Danville Christian Academy facilities.

**Health Regulations:**  
Danville Christian Academy will take in consideration the recommendations of the local health officials as outlined in the DCA Plan for Infectious Disease Control



**Distance Learning**  
All students will receive instruction. The instruction will be delivered via electronic and/or paper packets.

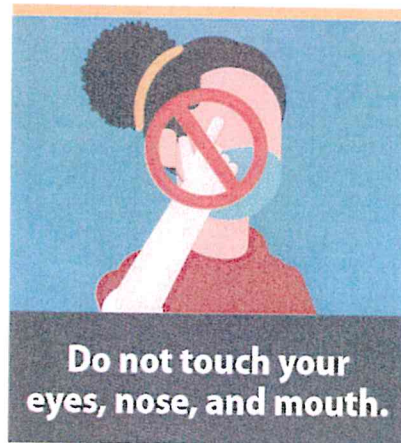
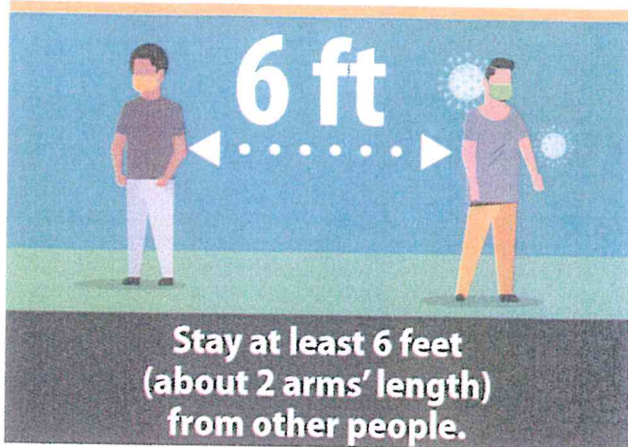


**Direct In Class Instruction at Alternate Locations**  
DCA facilities and alternate locations will be utilized to mitigate the spread while still allowing in-person instruction to take place.



# Stop the Spread of Germs

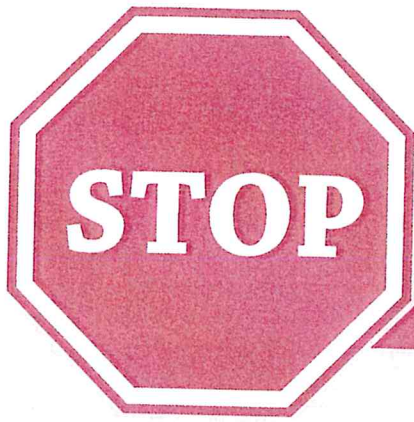
Help prevent the spread of respiratory diseases like COVID-19.



[cdc.gov/coronavirus](https://cdc.gov/coronavirus)

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# Feeling Sick?

Stay home when you are sick!

If you feel unwell or have the following symptoms  
please leave the building and contact your health care provider.  
Then follow-up with your supervisor.

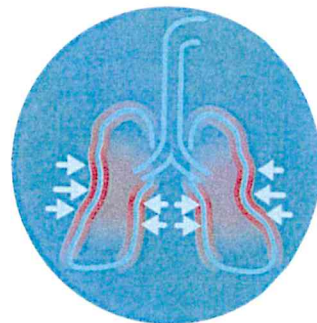
**DO NOT ENTER** if you have:



**FEVER**



**COUGH**



**SHORTNESS OF  
BREATH**



[cdc.gov/CORONAVIRUS](https://cdc.gov/CORONAVIRUS)